

SARATOGA CEMETERY DISTRICT
MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE SARATOGA CEMETERY DISTRICT

May 27, 2026

14766 Oak Street, Saratoga, California

ALL TO ORDER: Sue Fitzpatrick called the meeting to order at 5:00 pm.

ROLL CALL: Present: Norman Koepernik, Sue Fitzpatrick, Lisa Oakley, Vicky Bosworth.

GUESTS PRESENT: None

PUBLIC COMMENT TIME: (This is the opportunity for individuals to make and/or submit written or oral comments to the Board of Directors on any item within the purview of the Board, which are NOT part of the agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda). No Comments.

CONSENT CALENDAR: (The Consent Calendar is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson).

- 1) Minutes from the April 2026 Regular Board Meeting.
- 2) Manager's Report: April 2026.
- 3) Financial Report: April 2026.
- 4) Check Register: April 2026.

CONSENT CALENDAR CONTINUED:

5) Stifel Investments: April 30, 2026.

Endowment Care: 4.55 – up .08

Endowment Care Interest: 4.51% - up .04

Land Acquisition: 4.44% - up .04

Land Acquisition (General Fund): 3.23% - no change

Pre Need: 4.03 – down .05

Norman Koepernik made a motion to accept the Consent Calendar as presented. Motion seconded by Lisa Oakley. Motion carried.

Convene to closed session: 5:03pm

Conference regarding Real Property Negotiations.

Legal Authority: Government Code section 54956.8.

Property: APN: 517-04-055, 517-04-051, 517-04-30, 517-04-064, 517-04-038, 517-04-052, 517-04-054, 517-04-63, 517-04-003, 517-04-053.

Staff Present: District Manager

Reconvene into open session: 5:39pm

Report on Closed Session: No reportable action

REGULAR AGENDA ITEMS

- 1) **Discuss Block 76 plans, development and trees:** Steve Albright presented the latest design from EDA Land Planning. After reviewing the design Vicky Bosworth made a motion to accept the EDA Block 76 design dated May 15, 2026 as presented. Motion seconded by Norman Koepernik. Motion carried.
- 2) Norman Koepernik distributed information in regards to tree selection for Block 76 to the Board for review.
- 3) **Review and discuss progress of the Lomita property repairs and improvement:** No discussion.
- 4) **Report on the Congress Springs property line survey and septic system:** Norman Koepernik reported the survey has been delayed, but will be completed before the next Board meeting. Steve Albright reported he has signed a contract with Giant Plumbing to replace the outdated septic line. Work will begin in June.
- 5) **Discuss Ethics Training:** Steve Albright reported that Sandra has not received any ethics training certificates from the Board. The Board has asked that Sandra send a reminder during the month.
- 6) **Discuss Flower Theft :** Steve Albright reported he has not seen Nazi Ghotbi at her mother's grave site nor have there been any complaints of missing flowers. No action taken.

7) **Discuss Interment Right price increase:** The Board reviewed the price increase passed on April 22, 2026. Board President, Sue Fitzpatrick wanted Vicky Bosworth to review the approved price increase with an option to reopen discussion because she was not in attendance at the April Board meeting. After discussion Vicky supported the approved price increase. No action taken.

8) **Manager's report:**

- a. Steve Albright reported on the recent Memorial Day program. Steve reported the event was well organized but the attendance was lower than usual. Next year will be the 100th anniversary of the event.
- b. We need approve the 2026-2027 Budget at our next Board meeting.
- c. The Board's SCC signature cards will expire June 30, 2026. Steve Albright prepared new signature cards for completion.

9) **Agenda Items for the next Board meeting:**

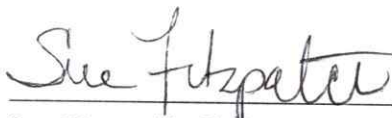
- 1) Review and approve the 2026-2027 Budget.
- 2) Discuss Block 76 development and trees.
- 3) Review progress of the Lomita property.
- 4) Review progress of Congress Springs property survey and septic system.
- 5) Discuss Ethics training.
- 6) Discuss flower theft.
- 7) Manager's report.
- 8) Agenda items for next board meeting.

NEXT REGULAR BOARD MEETING: June 24, 2026 at 5:00pm

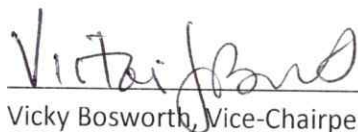
AJOURNMENT: 6:25pm by Sue Fitzpatrick

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.

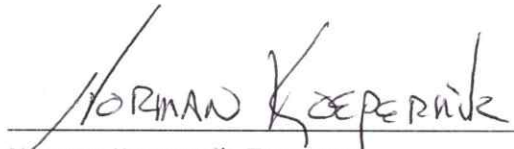
Minutes by Steve Albright



Sue Fitzpatrick, Chairperson



Vicky Bosworth, Vice-Chairperson


Norman Koepernik, Treasurer


Lisa Oakley, Trustee

,Trustee