

# SARATOGA CEMETERY DISTRICT

## MINUTES

### SPECIAL MEETING AND CLOSED SESSION OF THE BOARD OF DIRECTORS OF THE SARATOGA CEMETERY DISTRICT

April 11, 2025

14766 Oak Street, Saratoga, CA

2:00 p.m.

**CALL TO ORDER:** 2:00 p.m. By Lisa Oakley

**ROLL CALL:** , Lisa Oakley, Norman Koepernik, Sue Fitzpatrick. Vicky Bosworth-absent

**GUESTS PRESENT:** Rob Pankratz: Wulff-Hansen

Kirsten Powell: Legal Counsel

#### **REGULAR AGENDA ITEM MINUTES:**

- 1) Rob Pankratz of Wulff, Hansen & Co. to present loan information: Rob Pankratz presented information to the Board regarding time lines, rates, quotes for legal services and provided a resolution to accept the agreement. No action taken.
- 2) Convene to Closed Session: 2:48pm  
Conference Regarding Real Property Negotiations  
Legal Authority: Government code section 54956.8  
Property: APN #517-04-067 and APN#517-12-030  
Staff present, District Manager, Steve Albright, Legal Counsel  
The Board convened into Closed Session to discuss real property negotiations.
- 3) Reconvene to Open Session: 3:16pm. The Board will convene into closed session again after all agenda items have been discussed.
- 4) Report on Closed Session: Nothing to report from closed session.

- 5) Review and approve resolution 2025-5 authorizing the purchase of APN 517-04-067 and authorizing the District Manager and Board President to execute all documents necessary to finalize the transaction. Sue Fitzpatrick moved to approve Resolution 2025-5 authorizing the purchase of APN 517-12-030 and authorizing signers. Motion seconded by Lisa Oakley. Unanimous.
- 6) Review and approve Resolution 2025-4 authorizing funds transfer from LAIF: Lisa Oakley moved to approve Resolution 2025-4 authorizing funds transfer from LAIF. Motion seconded by Sue Fitzpatrick. Unanimous.
- 7) Discuss loan options for potential purchase of property, APN 517-04-067: The Board reviewed the documents received from Holman Capital. The Board would like to meet with Lance Holman at the next Special Board meeting.
- 8) Convene to Closed Session: 3:59pm
- 9) Reconvened to Open Session: 4:27
- 10) Report on Closed Session: Nothing to report from closed session.

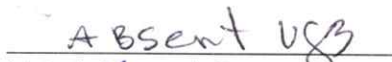
**The Board has scheduled a Special Meeting on April 18, 2025 at 8:00am**

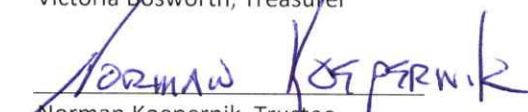
**ADJOURNMENT:** Lisa Oakley adjourned the meeting at 4:30pm.

Minutes by: Steve Albright

  
Lisa Oakley, Chairperson

  
Sue Fitzpatrick, ViceChairperson

  
Victoria Bosworth, Treasurer

  
Norman Koepernik, Trustee