

# SARATOGA CEMETERY DISTRICT

## MINUTES

### SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SARATOGA CEMETERY DISTRICT

MARCH 8, 2023

4:00 pm

**CALL TO ORDER:** Meeting called to order at 4:05 pm.

**ROLL CALL:** Sue Fitzpatrick, Vicky Bosworth, Norman Koepernik, Lisa Oakley – present

**GUESTS PRESENT:** None

**PUBLIC COMENT TIME:** (This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which is **NOT** part of the Agenda. No action on the item may be taken, but the board may request the matter be placed on a future agenda.) NONE.

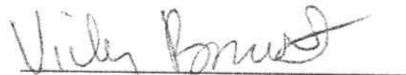
#### **REGULAR AGENDA ITEM MINUTES:**

- 1) Discuss Land Acquisition: Norman Koepernik asked the Board if the District could hire Westfall Engineering to consult the District on easement issues associated with the 21511 Congress Springs Road property. Lisa Oakley moved to hire Westfall Engineering as a consultant for easement issues with 21511 Congress Springs Road. Motion seconded by Sue Fitzpatrick. Unanimous.

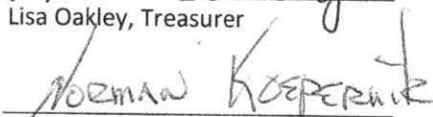
- 2) Review and discuss Lees & Associates Draft Conceptual Design package: The Board reviewed the conceptual drawing of Block 76 provided by Lees & Associates and toured the cemetery site. The Board discussed several changes they would like to make to the plans. Norman will make a revision plan for review. Steve Albright will schedule a meeting with Lees & Associates at the CAPC conference in Seaside later in the month.

**ADJOURNMENT:** 5:36 pm

  
Sue Fitzpatrick, Trustee

  
Vicky Bosworth, Chairperson

  
Lisa Oakley, Treasurer

  
Norman Koepernik, Vice Trustee

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, Trustee