

SARATOGA CEMETERY DISTRICT

MINUTES

REGULAR MEETING

OF THE BOARD OF DIRECTORS OF
THE SARATOGA CEMETERY DISTRICT

February 23, 2022

Zoom meeting 860 3536 8325
14766 Oak Street, Saratoga, California
5:00 pm

CALL TO ORDER: 5:00 pm

ROLL CALL: Trustees present: Norman Koepernik, Sue Fitzpatrick, Lisa Oakley, Vicky Bosworth. Staff present: Steve Albright

GUESTS PRESENT: Tiger Teerlink

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.) None

CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the President.)

- 1) Minutes from January 2022 Board Meeting
- 2) Manager's Report: January 2022
- 3) Financial Report: January 2022
- 4) Check Register: January 2022

- 5) Stifel Investments: January 31,2022
 - a) Endowment Care: 2.44%
 - b) Endowment Care Interest: 2.47%
 - c) Land Acquisition: 2.27%
 - d) Pre Need: 2.18%

Lisa Oakley moved to accept the Consent Calendar as presented. Motion second by Vicky Bosworth. Unanimous.

REGULAR AGENDA ITEMS

1) Discuss Land Acquisition: Board met with local realtor Tiger Teerlink to discuss the District’s need to purchase land to extend the life of the Cemetery District. Tiger identified the obstacles, such as; amount of land required, neighborhood objection and property slope that may make the purchase difficult. Tiger recommends pursuing the purchase of the Home of Christ church that is adjacent to the cemetery to the south.

To begin, Tiger and Norman Koepernik will research the owner of the Home of Christ property so contact can be made with the appropriate person.

2) Review progress of Cremation Garden: Steve Albright reported the trees have been ordered from Moon Valley Nursery. We will schedule delivery and installation.

Steve Albright will work on proper drainage before the trees are installed.

3) Discuss Block 76 development: The District discussed the proposals for conceptual drawings from Lees and Associates and Eda Land Planning. The Board would like more clarification from each company to proceed with the proposal decision.

Steve Albright will contact EDA to discern possible additional costs for their services.

Board member’s attending the CAPC conference in March will contact Erik Lees for further clarification of the proposal at the conference.

4) Discuss Flower Policy changes: Steve Albright would like the Board to form a “Flower Policy Committee” to draft any changes to the Flower policy.

Vicky Bosworth nominated Sue Fitzpatrick and Lisa Oakley to the Flower Policy Committee. Motion second by Norman Koepernik. Unanimous.

Steve Albright will schedule the first committee meeting.

5) Financial Transaction report: No report

6) Manager's Report:

a) The Audit is almost complete. The Auditor's conference will be conducted at the March Board meeting. The board will receive a copy of the audit 10-14 days before the Board meeting for review.

b) The District has been contacted by a representative of the E Clampus Vitus organization. The organization is dedicated to the preservation of the heritage of the American west. They would like to place a memorial marker on the grave of Septimus R. Moutrey who currently is interred in an unmarked grave.

They would like our help in contacting the proper owner of the grave to receive permission to place a donated memorial marker.

Lisa Oakley has volunteered to research the proper grave owner for the E Clampus Vitus organization.

c) On February 18th Sandra Gonzales was confronted and verbally assaulted by Hussan Fahadi (a local religious leader) who was trying to change the grave location of an interment scheduled that day.

d) Eva Choi has submitted the necessary documents to Joe Simitian's office to pursue a Board appointment.

7) Agenda items for next Board meeting:

Agenda items:

- 1) Auditor's conference
- 2) Discuss land acquisition.
- 3) Review progress of Cremation Garden.
- 4) Discuss development of Block 76.
- 5) Discuss Flower Policy.
- 6) Discuss a "protection Policy.
- 7) Report on CAPC conference.
- 8) Report on Septimus R Moutrey descendent search.
- 9) Manager's Report
- 10) Agenda Items for the next Board meeting.

NEXT BOARD MEETING March 23, 2022 at 5:00pm

AJOURNMENT 6:17 pm

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.

Minutes by Steve Albright

Sue Fitzpatrick, Chairperson

Victoria Bosworth, Vice Chairperson

Lisa Oakley, Trustee

Norman Koepernik, Treasurer

, Trustee