

SARATOGA CEMETERY DISTRICT

MINUTES

REGULAR MEETING

OF THE BOARD OF DIRECTORS OF
THE SARATOGA CEMETERY DISTRICT

November 16, 2022

14766 Oak Street, Saratoga, California

5:00 pm

CALL TO ORDER: 5:00 pm

ROLL CALL: Trustees present: Norman Koepernik, Sue Fitzpatrick, Lisa Oakley, Vicky Bosworth. Staff present: Steve Albright

GUESTS PRESENT: None

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.) No Comments.

CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the President.)

- 1) Minutes from the October 2022 Board Meeting
- 2) Manager's Report: October 2022
- 3) Financial Report: October 2022
- 4) Check Register: October 2022

5) Stifel Investments: October 31, 2022

- a) Endowment Care: 2.93%
- b) Endowment Care Interest: 2.81%
- c) Land Acquisition: 2.66%
- d) Pre Need: 2.65%

Lisa Oakley moved to accept the consent calendar as presented. Motion seconded by Norman Koepernik. Unanimous.

REGULAR AGENDA ITEMS

1) Discuss Land Acquisition: The Board discussed the property located at 12511 Congress Springs Rd. as a potential site for a new District cemetery. The Board would like to invite Brett Stange to the January Board meeting to review the property in more detail.

Steve Albright will follow up with Bank of the West about financing and will report at the January Board meeting.

2) Review progress of Tranquility Cremation Garden: Steve Albright reported that niche placement began on November 1st.

Steve will need to have a sales map made before the sale of cremation monuments can begin. He will try to have the sales map completed before January 1, 2023.

Norman Koepernik will research sign options for next meeting.

3) Discuss progress of Block 76 development: No action taken.

4) Discuss relationship with attorney: Steve Albright reported that he had not been in contact with District attorney for about six months and invoiced payments have not been deposited for almost one year. Steve was concerned about this until he spoke with our attorney a few weeks ago and feels everything is fine with our relationship.

5) Manager's report:

a) Steve Albright asked Lisa Oakley about our 2022 Wreaths Across America program. Lisa reported that the program is scheduled for December 17th at 11:00 am. The key speaker will be Colonel Lisa Lamb. Currently we have 632 wreaths purchased.

b) The Board has been asked to sign new signature cards with Bank of the West as a group. Steve will work with Bank of the West to schedule an appointment.


c) Steve's invitation to interview a candidate for Assistant Manager position was denied. No further action will be pursued at this time.

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.

Minutes by Steve Albright



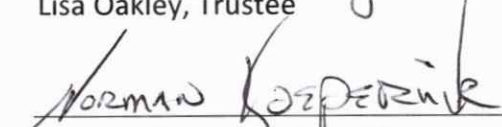
Sue Fitzpatrick, Chairperson



Victoria Bosworth, Vice Chairperson



Lisa Oakley, Trustee



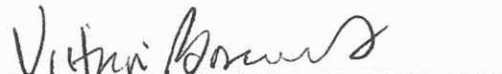
Norman Koepfernik, Treasurer

, Trustee

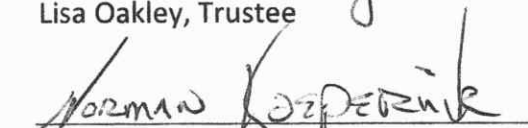
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Sue Fitzpatrick, Chairperson


Victoria Bosworth, Vice Chairperson


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Norman Koepfernik, Treasurer

, Trustee