

# SARATOGA CEMETERY DISTRICT

## AGENDA

REGULAR MEETING

OF THE BOARD OF DIRECTORS OF  
THE SARATOGA CEMETERY DISTRICT

May 26, 2021

14766 Oak Street, Saratoga, California

5:00 p.m.

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, the September regular meeting of the Board of Directors for Saratoga Cemetery District will be conducted through videoconference. Elected officials and District staff members will be participating remotely via videoconference.

#### Public Participation:

The meeting will be available on Zoom. For those wishing to participate via Zoom you can join the following ways:

Join from a PC, Mac, Ipad, Iphone or Android device. Please click this URL to register.

<https://us02web.zoom.us/j/87139755457?pwd=NjVVCWENTZURPbmlLc3NTbDVyZG1Kdz09>

**Meeting ID: 859 9097 4525**

**Password: 876731**

#### Or join by phone

**Dial: 1 669 900 6833**

**Webinar ID: 859 9097 4525**

**Password: 876731**

You will be given opportunities to provide public comment at the appropriate times throughout the meeting via zoom. If you are participating via dial-up only, use \*9 to raise your hand at the requested time.

#### How to Comment via zoom:

1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Chair will announce that public comment will be accepted. Our usual time limit of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more. This is not a question and answer time, but simply a time for you to provide your comments to the board.

2. There is an option on Zoom to raise your hand. Please click on this option when the Chair announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing \*9. When it is your turn, the Executive Director will unmute you, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

**How to comment via email:**

1. Members of the public may provide public comment by sending comments to the Executive Director via email at [Saratogacemetery@sbcglobo.net](mailto:Saratogacemetery@sbcglobo.net).
2. Additional materials and emails must be received by 4:00 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 4:00 pm the day of the meeting will not be included in the record.

**CALL TO ORDER:**

**ROLL CALL:**

**GUESTS PRESENT:**

**PUBLIC COMMENT TIME:**

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

## **CONSENT CALENDAR**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson.)

- 1) Minutes from the April 2021 Board Meeting
- 2) Manager's Report: April 2021
- 3) Financial Report: April 2021
- 4) Check Register: April 2021
- 5) Stifel Investment: April 2021

Endowment Care: 2.34%  
Endowment Care Interest: 2.47%  
Land Acquisition: 2.31%  
Pre Need: 2.38%

All percentages are calculated since inception of investment fund.

## **REGULAR AGENDA ITEMS**

- 1) Review progress of Cremation Garden.
- 2) Discuss developing Blocks 85,86,87,88.
- 3) Discuss Financial Reporting Method.
- 4) Review Endowment Care Fund transfer resolution.
- 5) Present and approve 2021-2022 annual budget.
- 6) Discuss adding casket requirements to Board policies.
- 7) Financial Transaction report.
- 8) Manager's Report
- 9) Agenda items for next Board meeting.

## **AJOURNMENT**

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.

