

# SARATOGA CEMETERY DISTRICT

## AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
SARATOGA CEMETERY DISTRICT

July 27, 2016

14766 Oak Street, Saratoga, California

5:00 p.m.

### CALL TO ORDER

### ROLL CALL

### CLOSED SESSION

Employee reviews

### RECONVENE TO OPEN SESSION

Report on closed session

### PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

### CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson.)

- 1) Minutes from the June 22, 2016 Board Meeting
- 2) Manager's Report
- 3) Financial Report
- 4) Check Register
- 5) Wells Fargo Advisors: June, 2016

- a) Endowment Care Fund, 0 redeemed notice, 0 bought notice, 4 sold notices
- b) Land Acquisition, 0 bought notice, 0 redeemed notice, 3 sold notices
- c) Endowment Care Interest, bought notice, 2 redeemed notices, 2 sold notices

- d) Pre Need, 1 redeemed notice, 0 bought notice, 2 sold notices
- e) Endowment Care fixed income securities: 2.08%
- f) Endowment Care Interest fixed income securities: 2.37%
- g) Land Acq. Fixed income securities: 2.27%
- h) Pre Need fixed income securities: 2.54%

## **REGULAR AGENDA ITEMS**

- 1) Review long range plan of the Saratoga Cemetery District.
- 2) Review progress of Manager's house remodel.
- 3) Report on the progress of the Arboretum project.
- 4) Continue the discussion of Cremation Gardens at Madronia Cemetery.
- 5) Review Investment Policy, (B.P. 408).
- 6) Discussion of investment of District money.
- 7) Discuss moving District funds from LAIF to another financial institution.
- 8) Discuss thoughts on possible price schedule revision.
- 9) Approve proposed 2016-2017 Budget.
- 10) Discuss progress of brochure update.
- 11) Prepare for General Manager review in August.
- 12) General Manager Report.
- 13) Agenda items for next Board meeting.

## **ADJOURNMENT**

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.