

SARATOGA CEMETERY DISTRICT

Board members

Judy Johnstone
Vicky Bosworth
James Nunn
Debra Cummins

General Manager

Steve Albright

Minutes - Special meeting - August 3, 2015

Meeting began at 14754 Oak Street, Saratoga, CA and moved to 14766 Oak Street, Saratoga, CA

CALL TO ORDER: Meeting called to order at 3:00 pm by Chairperson Judy Johnstone

ROLL CALL: Judy Johnstone, Vicky Bosworth, James Nunn, Debra Cummins (3:25).

PUBLIC COMMENT TIME:

- 1) Neighbor, Bill Brown suggested that the large rear window be replaced if the glass is not tempered. He also suggested a foam roof.

REGULAR AGENDA ITEM:

- 1) The Board, the Browns, Steve Albright inspected the General Manager's house.
- 2) The Board and Steve Albright move to the district office to discuss a plan of action at 3:35 pm.
- 3) Board reviewed condensed list of repairs provided by HomeVue Inspection Service.
- 3) It was decided Judy Johnstone and Debra Cummins would work together on the "Request for Qualification" to hire an architect and/or designer.

ADJOURNMENT: Adjournment at 4:05 pm

Judy Johnstone, Chairperson

Vicky Bosworth, Vice Chairperson

Debra Cummins, Trustee