

# SARATOGA CEMETERY DISTRICT

## Board Members

Judy Johnstone  
Vicky Bosworth  
Debra Cummins

## General Manager

Steve Albright

## AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SARATOGA CEMETERY DISTRICT

August 26, 2015

14766 Oak Street, Saratoga, California

5:00 p.m.

### CALL TO ORDER

### ROLL CALL

### PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

### CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the President.)

- 1) Minutes from the July 22, 2015 Regular Meeting
- 2) Minutes from the August 3, 2015 Special Meeting
- 3) Manager's Report
- 4) Financial Report
- 5) Check Register
- 6) Wells Fargo Advisors:
  - a) Endowment Care Fund, 2-redeemed notices
  - b) Land Acquisition Fund, 2-bought notices
  - c) Endowment Care fixed income securities: 2.49%
  - d) Endowment Care Interest fixed income securities: 2.93%
  - e) land Acq. Fixed income securities: 2.43%
  - f) Pre Need fixed income securities: 3.46%

Consent Calendar Continued:

- 7) a. Second reading of BP 305 revision  
b. Second reading of BP 312 revision

**REGULAR AGENDA ITEMS**

- 1) Approval of "Request for Qualification" for Architect/designer
- 2) Discuss and approve "General Manager Performance Evaluation"
- 3) Discuss and approve Board Goals.
- 4) Reschedule September Board Meeting
- 5) Consider Gary Reed's request to extend rental contract on Manager's house.
- 6) General Manager's report
- 7) Agenda items for next Board meeting

**ADJOURNMENT**

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717