

Saratoga Cemetery District
Board of Trustees
Agenda - Regular Meeting
Wednesday – May 27, 2015 – 5:00 p.m.
District Offices
14766 Oak Street, Saratoga, CA, 95070

1. CALL TO ORDER:

2. ROLL CALL:

3. APPROVAL OF MINUTES OF PREVIOUS MEETING:

4. CONTRACTORS AND PURVEYORS ATTENDING:

4.1 Legal counsel Kirsten Powell

5. CLOSED SESSION - THERE IS ONE SCHEDULED – ADJOURN TO CLOSED SESSION

Public Employment: Approval of General Manager contract

Legal Authority: Govt Code section 54957

Staff present: Legal Counsel Kirsten Powell

6. RECONVENE TO OPEN SESSION – REPORT ON CLOSED SESSION

7. PUBLIC PARTICIPATION (Board meetings are open to the public, please call 867-3717 for information).

8. AGENDA CHANGES - Additions or deletions to this Agenda may be made by unanimous consent of the Trustees in attendance if it is determined the matter requires immediate attention and the need for action came to the attention of the District subsequent to the Agenda being posted.

9. COMMUNICATIONS:

9.1 Written:

9.2 Oral: Report of Assistant Manager search; report on home inspection report

10. GROUNDSKEEPING AND MAINTENANCE REPORT:

11. CONTINUING BUSINESS:

11.1 Continuing review of financial investments

11.2 Continuing review of ARs and BPs – Section 3

12. NEW BUSINESS:

12.1 First reading of BP 204 revision

12.2 Approval of AR 205 revision

12.3 First reading of BP 303 revision

12.4 Approval of AR 303-1 revision

12.5 First reading of BP 309 revision

12.6 Discussion of retirement party for Gary

12.7 Discussion and approval of hiring new accountant

12.8 Review of ARs and BPs – Section 4

12.9 Review and approval of BP311 Illness and Injury Prevention Program

13. ADJOURNMENT: