

Saratoga Cemetery District
Board of Trustees
Agenda - Regular Meeting
Wednesday – October 30, 2013 – 4:30 p.m.
District Offices
14766 Oak Street, Saratoga, CA, 95070

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **CLOSED SESSION - THERE IS ONE SCHEDULED.** Should a Closed Session be necessary, such will be held in accordance with Government Code Sections 54950-54962 for the sole purpose of considering personnel matters, litigation matters or negotiation matters. The Regular Meeting will be reconvened into Open Session at the conclusion of any Closed Session.
 - 3.1 2013 Annual employee evaluations
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**
5. **PUBLIC PARTICIPATION** (Board meetings are open to the public, please call 867-3717 for information).
6. **AGENDA CHANGES** - Additions or deletions to this Agenda may be made by unanimous consent of the Trustees in attendance if it is determined the matter requires immediate attention and the need for action came to the attention of the District subsequent to the Agenda being posted.
7. **COMMUNICATIONS:**
 - 7.1 Written:
 - 7.2 Oral:
8. **CONTRACTORS AND PURVEYORS ATTENDING:**
 - 8.1 Auditor Robert T. Dennis
9. **GROUNDSKEEPING AND MAINTENANCE REPORT:**
10. **CONTINUING BUSINESS:**
 - 10.1 Continuing review of financial investments
 - 10.2 Discussion of brochure
 - 10.3 Web site update
11. **NEW BUSINESS:**
 - 11.1 Presentation of FY 2012-13 financial audit

11. NEW BUSINESS: Continued:

11.2 Employee salary and benefits review

11.3 Discussion of undeveloped area

11.4 Scheduling of November & December board meetings

12. ADJOURNMENT: