

Saratoga Cemetery District
Board of Trustees
Minutes May 23, 2012
Oak Street School, Multi-Purpose Room
14592 Oak Street, Saratoga, CA 95070

1. CALL TO ORDER:

1.1 Meeting called to order at 5:04 p.m. by Chairman Judy Johnstone

2. ROLL CALL:

2.1 Trustees present: Judy Johnstone, Victoria Bosworth, James Nunn, Debra Cummins
Staff present: Attorney Anthony Condotti, Gary Reed.

3. APPROVAL OF MINUTES OF LAST MEETING:

3.1 Trustee Nunn moved to approve the minutes of the Board meeting held April 25 as mailed. Second by Trustee Cummins Approved.

4. PUBLIC PARTICIPATION:

4.1 1 member of the public attended.

5. AGENDA CHANGES:

5.1 None.

6. COMMUNICATIONS:

6.1 Written: Staff presented: The next CAPC conference will be Oct 12-13 in S. Lake Tahoe; Next Special District meeting will be June 3rd; 1 buy notice for bonds held in the district's portfolio.

6.2 Oral: None.

7. CONTRACTORS AND PURVEYORS ATTENDING:

7.1 None

8. GROUNDSKEEPING AND MAINTENANCE REPORT:

8.1 Staff reported that: 1) the Front Gate needed repair, it wasn't closing; the irrigation repairs are completed.

9. CONTINUING BUSINESS:

9.1 Staff reported annual returns on the District's four investment accounts: Capitol Improve: 3.43%, Endowment Principal: 3.58%, Endowment Interest: 3.48%, Pre-need: 3.57%

9.2 Status of Acquisition of utility easement: Tony Condotti reported that there will be a 'Prove Up' hearing on June 3rd. Hopefully a final judgment will be made at that time.

9.3 Status of SND development: the pavers are all in, laying the sod and putting flagstones tomorrow and Friday, the trees are all in. Will be quite nice for memorial day.

9.4 Discussion of Brochure: Trustees Nunn and Bosworth presented first draft of the new brochures. Everyone will, at their leisure and before the next meeting, go through it line by line and make additions/corrections. Re-visit in June.

10. NEW BUSINESS:

10.1 Discussion and consideration of planting roses along fence line: It was moved by Trustee Bosworth, 2nd by Trustee Cummins, to plant roses along the fence between the access road to the SND development and the Roberson property, with appropriate irrigation. Approved.

10.2 Discussion and action on pricing of Burial Rights and Endow in new development: A committee was formed of Judy Johnstone and James Nunn to review the cost of the new property and to present to the board a suggested price list for gravesites in the SND portion of the property.

11. CLOSED SESSION:

11.1 None Scheduled.

12. BOARD SIGNATURES:

12.1 Board signed Minutes of Last Meeting, Certificates of Ownership of Burial Rights and checks.

13. ADJOURNMENT:

13.1 Adjourned at 5:45pm.

Respectfully submitted,
Victoria Bosworth

Judy Johnstone, Chairman

Victoria Bosworth, Vice Chairman

James Nunn, Financial Chairman

Debra Cummins, Trustee