

*Saratoga Cemetery District*  
**Board of Trustees**  
**Minutes - February 29, 2012**  
**Special Meeting**  
**District Offices**  
**14766 Oak Street, Saratoga, CA 95070**

**1. CALL TO ORDER:**

1.1 Meeting called to order at 4:30 p.m. by Vice-Chair Vicky Bosworth.

**2. ROLL CALL:**

2.1 Trustees present: Victoria Bosworth, James Nunn, Debra Cummins.  
Trustee absent: Judy Johnstone. Staff present: Gary Reed.

**3. PUBLIC PARTICIPATION:**

3.1 no public

**4. CONTRACTORS AND PURVEYORS ATTENDING:**

4.1 None

**5. CONTINUING BUSINESS**

5.1 Discussion and action on contractor change order for trees and plants in Sisters of Notre Dame Development project: After much discussion, Trustee Bosworth moved that the change order be approved, with the manager carefully reviewing all the plants/trees and final costs with the contractor and architect, second by Trustee Nunn. Approved, unanimous.

**6. CLOSED SESSION:**

6.1 None Scheduled.

**7. ADJOURNMENT:**

7.1 Adjourned at 5:25pm.

Respectfully submitted,  
Victoria Bosworth

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Judy Johnstone, Chairman

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Victoria Bosworth, Vice Chairman

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James Nunn, Financial Chairman

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Debra Cummins, Trustee