

Saratoga Cemetery District
Board of Trustees
Agenda - Regular Meeting
Wednesday – February 15, 2012 – 5:00 p.m.
Multi-Purpose Room, Oak Street School
14592 Oak Street, Saratoga, CA, 95070

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**
4. **PUBLIC PARTICIPATION** (Board meetings are open to the public, please call 867-3717 for information).
5. **AGENDA CHANGES** - Additions or deletions to this Agenda may be made by unanimous consent of the Trustees in attendance if it is determined the matter requires immediate attention and the need for action came to the attention of the District subsequent to the Agenda being posted.
6. **COMMUNICATIONS:**
 - 6.1 **Written:**
 - 6.2 **Oral:**
7. **CONTRACTORS AND PURVEYORS ATTENDING:**
 - 7.1 **None.**
8. **GROUNDSKEEPING AND MAINTENANCE REPORT:**
9. **CONTINUING BUSINESS:**
 - 9.1 **Continuing review of financial investments**
 - 9.2 **Status of acquisition of utility easement**
 - 9.3 **Status of SND development**
 - 9.4 **Discussion of long term planning and development of Strategic Plan**
10. **NEW BUSINESS:**
 - 10.1 **Discussion of roof for manager's house**
 - 10.2 **Discussion of brochure**
 - 10.3 **Discussion of development of documents describing cemetery history and interesting individuals interred here.**
11. **CLOSED SESSION – THERE IS NONE SCHEDULED.** Should a Closed Session be necessary, such will be held in accordance with Government Code Sections 54950-54962 for the sole purpose of considering personnel matters, litigation matters or negotiation matters. The Regular Meeting will be reconvened into Open Session at the conclusion of any Closed Session.
12. **ADJOURNMENT:**