

Saratoga Cemetery District
Board of Trustees
Minutes – March 23, 2011
Oak Street School, Multi-Purpose Room
14592 Oak Street, Saratoga, CA 95070

1. CALL TO ORDER:

1.1 Meeting called to order at 5:00 p.m. by Chairman Jim Sorden.

2. ROLL CALL:

2.1 Trustees present: Jim Sorden, Judy Johnston, Victoria Bosworth, James Nunn.
Trustee absent: Greg Fox. Staff present: Attorney Tony Condotti, Gary Reed.

3. APPROVAL OF MINUTES OF LAST MEETING:

3.1 Trustee Bosworth moved to approve the minutes of Feb 23, 2011 as presented.
Second by Trustee Johnstone. Approved by Trustees Bosworth, Sorden, Johnstone, Nunn

4. PUBLIC PARTICIPATION:

4.1 5 members of the public attended.

5. AGENDA CHANGES:

5.1 None.

6. COMMUNICATIONS:

6.1 Written: Staff presented: 3 call notices, 3 buy notices.

6.2 Oral: None.

7. CONTRACTORS AND PURVEYORS ATTENDING:

7.1 None

8. GROUNDSKEEPING AND MAINTENANCE REPORT:

8.1 Staff reported that: 1) the lawn was aerated this week 2) a tree was removed 3) several trees trimmed and mistletoe clusters removed.

9. CONTINUING BUSINESS:

9.1 Staff reported annual returns on the District's four investment accounts: Land Acq: 4.06%, Endowment Principal:3.97%, endowment interest: 4.2%, Pre-need:4.18%

10. NEW BUSINESS:

10.1 discussion on health plan for general manager:
Resolved #1: Trustee Johnstone moved to request the district to increase payments of medical premium additional \$59 per month to total of \$803. 2nd by Trustee Nunn.
Approved by Sorden, Nunn, Bosworth, Johnstone

10.2 Committee Recommendation for FY 2010-11 auditor: After discussion,

Resolved #2: Trustees Bosworth moved to accept Dennis & Hart as the new auditor. 2nd by Johnstone. Approved by Trustees Johnstone, Bosworth, Sorden, Nunn. The attorney will work with the manager on building the contract to appropriately define terms.

11. CLOSED SESSION:

11.1 None Scheduled.

12. BOARD SIGNATURES:

12.1 Board signed Minutes of Last Meeting, Certificates of Ownership of Burial Rights and checks.

13. ADJOURNMENT:

13.1 Adjourned at 5:30pm. Moved by Trustee Johnstone. to Adjourn, 2nd by Trustee Nunn. Approved by Trustees Sorden, Johnstone, Nunn, Bosworth.

Directive to Manager Reed to include in next month's packet copy of memo re: bond insurance explanation.

There will be a closed session meeting next month, April 27 4:30 re: negotiations.

Respectfully submitted,
Victoria Bosworth

James Sorden, Chairman

Judy Johnstone, Vice Chairman

Greg Fox, Financial Chairman

Victoria Bosworth, Trustee

James Nunn, Trustee