

Saratoga Cemetery District

Board of Trustees

Minutes - September 8, 2010

Special meeting

District Office

14766 Oak Street, Saratoga, Ca 95070

1. CALL TO ORDER:

1.1 Meeting called to order at 5:05 p.m. by Chairman Jim Sorden.

2. ROLL CALL:

2.1 Trustees present: Jim Sorden, Judy Johnstone, Gregory Fox, Victoria Bosworth.
Staff present: Gary Reed.

3. APPROVAL OF MINUTES OF LAST MEETING:

3.1 Trustee Bosworth moved to approve the minutes of the July 28 Meeting as corrected.
Second by Johnstone. Approved

3.2 Trustee Bosworth moved to approve the minutes of the last meeting held on Sept 1 as Amended. Second by Trustee Johnstone. Bosworth approve, Johnstone and Sorden oppose, Fox abstain. Not passed.

Note: a) Trustee Fox excused himself from the meeting at 5:30pm.

b) Board discussion and consensus to hold the next meeting on the 5th Wednesday in Sept, the 29th, in order to have as many board members present as possible.

4. PUBLIC PARTICIPATION:

4.1 12 members of the public attended.

5. AGENDA CHANGES:

5.1 None.

6. CONTINUING BUSINESS:

6.1 Cemetery development & design—consider and possibly approve contracts for landscape architectural and design services.

Brief presentations by Mike Dillon and Rebecca Dye re: contract and proposals.

Resolved #1: Trustee Johnstone moved to defer further contract negotiations with Dillon Assoc. until a further date, having the attorney present and after his review and recommendations of the documents. Trustee Bosworth 2nd. Approved 3 - 0.

Resolved #2: Trustee Sorden moved to delay further consideration of Design Focus proposal and contract until such time that the attorney has had a chance to review the documents. Trustee Bosworth 2nd. Approved 3 - 0.

7. CONTRACTORS AND PURVEYORS ATTENDING:

7.1 Mike Dillon; Rebecca Dye

Notes: Directives to staff:

c) Number any 'Resolves' in the minutes to make it easier to refer to

d) Note time when any member of the board, staff, or attorneys leave

e) Be sure the minutes of the Aug 4th meeting, as well as minutes of this meeting are in the 'packet'

f) Research \$6800 check made out to Mike Dillon on July 28; write up explanation and send to Trustee Johnstone by Sept 17th; (Trustee Johnstone agrees to continue to move forward with the contract discussion tonight in spite of any question about said check.)

8. BOARD SIGNATURES:

8.1 Board signed checks.

9. ADJOURNMENT:

9.1 Adjourned at 6:37pm. Moved by Trustee Bosworth to Adjourn, 2nd by Trustee Johnstone. Approved.

Respectfully submitted,
Victoria Bosworth
Edited by Jim Sorden

James Sorden, Chairman

Judy Johnstone, Vice Chairman

Greg Fox, Financial Officer

Victoria Bosworth, Trustee