

*Saratoga Cemetery District*  
**Board of Trustees**  
**Agenda - Regular Meeting**  
**Wednesday – September 1, 2010**  
**4:30 p.m. Closed Session**  
**District Office**  
**14766 Oak Street, Saratoga, CA 95070**  
**5:00 p.m. Open Session**  
**Multi-Purpose Room, Oak Street School**  
**14592 Oak Street, Saratoga, CA, 95070**

**4:30 p.m. at District Office:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PUBLIC PARTICIPATION (Board meetings are open to the public, please call 867-3717 for information).**
- 4. CLOSED SESSION - THERE IS ONE SCHEDULED. The Closed Session will be held in accordance with Government Code Sections 54950-54962 for the sole purpose of considering personnel matters, litigation matters, or negotiation matters. The Regular Meeting will be reconvened into Open Session at the conclusion of any Closed Session.**

**4.1 Negotiations concerning PG&E easement**

**5:00 p.m. at Oak Street School:**

- 5. RECONVENE:**
- 6. CEREMONIAL ITEMS:**
  - 6.1 Saratoga Historical Foundation presentation of Congressional Certificate**
- 7. PUBLIC PARTICIPATION (Board meetings are open to the public, please call 867-3717 for information).**
- 8. AGENDA CHANGES - Additions or deletions to this Agenda may be made by unanimous consent of the Trustees in attendance if it is determined the matter requires immediate attention and the need for action came to the attention of the District subsequent to the Agenda being posted.**

**9. COMMUNICATIONS:**

**9.1 Written:**

**9.2 Oral:**

**10. CONTRACTORS AND PURVEYORS ATTENDING:**

**10.1 None.**

**11. GROUNDSKEEPING AND MAINTENANCE REPORT:**

**12. CONTINUING BUSINESS:**

**12.1 Continuing review of financial investments**

**12.2 Continuing review of cemetery development & design concepts, master plan**

**12.3 Discussion of status of utility easement**

**12.4 Second reading Harassment Policy revision – B.P. 302**

**12.5 Approval of Discrimination & Harassment Complaint Procedure – A.R. 302**

**13. NEW BUSINESS:**

**There is no new business**

**14. ADJOURNMENT:**