

Saratoga Cemetery District
Board of Trustees
Minutes – Special Meeting
August 4, 2010, 5:00 p.m.
Madronia Cemetery District Offices
14766 Oak Street, Saratoga, CA 95070

1. CALL TO ORDER:

1.1 Meeting called to order at 5:00 p.m. by Chairman Jim Sorden.

2. ROLL CALL:

2.1 Trustees present: Jim Sorden, Judy Johnstone, Gregory Fox, and Victoria Bosworth.
Staff present: Gary Reed.

3. PUBLIC PARTICIPATION:

3.1 Nine members of the public attended the meeting.

4. CONTINUING BUSINESS:

4.1 Rebecca Dye of Design Focus discussed her bid proposal for the next phase of the design and development of the former Sisters of Notre Dame property.

Mike Dillon of Dillon Design Associates discussed his bid proposals for the next several phases of the design and development of the former Sisters of Notre Dame property.

4.2 Greg Fox moved to approve the first two phases of the contract from Dillon Design Associates, the Design Development Phase for \$22,930.00, and the Construction Document Phase for \$27,520.00. The motion failed.

Vicky Bosworth moved to approve the first phase of the contract from Dillon Design Associates, the Design Development Phase for \$22,930.00. Second by Judy Johnstone. Unanimous.

Judy Johnstone moved to approve the Design Focus proposal for \$18,642.50. Second by Vicky Bosworth. Unanimous.

5. ADJOURNMENT:

5.1 Meeting adjourned at 6:42 p.m.

8/4/10

Gary T.S. Reed, General Manager

James Sorden, Chairman

Judy Johnstone, Vice-Chairman

Gregory T. Fox, Financial Officer

Victoria Bosworth, Trustee

8/4/10