

Saratoga Cemetery District

Board of Trustees

**Minutes Special Meeting – July 13, 2010
Saratoga Cemetery District Offices
14766 Oak Street, Saratoga, CA 95070**

1. CALL TO ORDER:

1.1 Meeting called to order at 3:30 p.m. by Chairman Jim Sorden.

2. ROLL CALL:

2.1 Trustees present: Jim Sorden, Judy Johnstone, Gregory Fox, and Victoria Bosworth.
Staff present: Attorney Tony Condotti and General Manager Gary Reed.

3. CLOSED SESSION:

3.1 A closed session was held to discuss property matters. Nothing to report.

4. PUBLIC PARTICIPATION:

4.1 Three members of the public attended the meeting

5. Meeting reconvened into Open Session at 5:00 p.m.

5.1 Landscape architects Rebecca Dye and Hank Helbush of Design Focus presented their master plan design for the former Sisters of Notre Dame undeveloped area.

5.2 Mike Dillon and Berry DeWaele of Dillon Design Associates presented their master plan design for the former Sisters of Notre Dame undeveloped area.

Vicky Bosworth moved to hire Design Focus. Second by Judy Johnstone. Motion failed.

Greg Fox moved to hire Dillon Design Assoc. Second by Jim Sorden. Motion failed.

Jim Sorden moved to have manager Gary Reed contact the two landscape design firms and ask Dillon Design Associates to bid the part of the contract for designing the grading plan, road, drainage, irrigation supply lines and plot layout; and ask Design Focus to bid the part of the contract for a planting plan (trees, shrubs, flowers) and design of the memorial areas and meditation gardens. Second by Greg Fox. Unanimous.

6. ADJOURNMENT:

6.1 Meeting adjourned at 7:24 p.m.

7/13/2010

Gary T.S. Reed, General Manager

James Sorden, Chairman

Judy Johnstone, Vice-Chairman

Gregory T. Fox, Financial Officer

Victoria Bosworth, Trustee

7/13/2010